



Dear Local Food Producer,

Thank you for your interest in our market. Before filling out the application, there are a few things to keep in mind. These will help you determine if we are a good match for each other.

FARMacy Community Farmstop (FCF) has 3 main ways we can grow our local agricultural economy:

1. Offer food producers a convenient alternative selling channel that will support their continued growth and season expansion
2. Provide consumers with convenient, year-round access to a broad variety of locally produced food
3. Create a community of those who care about local food by providing a brick-and-mortar hub

FCF commitments:

- The FCF is open 5 days a week, year-round, (excluding holidays).
- We seek to build a mixture of local products attractive to consumers including vegetables, fruits, meat, dairy, grains, artisanal foods, ready-to-eat, and non-perishables.
- Our location has a central check-out point, taking multiple forms of payment
- The FCF has professional refrigeration equipment for retail displays & limited storage of products
- We refresh and restock produce from available supplies and communicates sales and inventory supply information to producers
- The FCF works with producers to create signage for their store display, including information about their methods of production and farms / facilities.
- We pay **70%** of gross sales to producers on a twice/month payment schedule.

Producer commitments:

- Producers will own and set the price for their products.
- Producers will provide a sufficient supply to match demand through deliveries at least once per week for perishable items, and as needed for non-perishable items. Maintaining availability of products is critical for customer satisfaction and returning business. The store has limited cooler and dry storage space which is available for producers to store inventory.
- Producers should regularly communicate how to best display and care for their products in the market. Products that wilt should be located in cooled areas, bagged, in water, etc. All products should be labeled with bar code labels (we can give you guidance) before leaving them at the market, unless we have agreed to do your barcoding.
- Communicating with us about how to care for your products is a key to our mutual success!
- Producers will be responsive and will be proactive in communicating changes.
- Producers will authorize FCF to act on their behalf for replacement items and returns.

APPLICATION & SELECTION OF MARKET PRODUCERS

We accept a limited number of producers in each category (vegetables, fruits, meat, dairy, grains, artisanal foods, ready-to-eat and non-perishables). Selections will be made on a rolling basis, based on product mix needed for store, quality and variety of products from producer and a preference for geographic proximity, sustainability and commitment to early and late season production.

**If approved, you will need to be re-approved for additional items you have not specified.
KEEP THIS SHEET FOR YOUR RECORDS AND RETURN THE REST OF THE APPLICATION**

2022 FARMacy Community Farmstop (FCF) PRODUCER APPLICATION

Date submitted: _____

Farm / Business name _____

Contact name(s) _____

Street Address _____

Mailing Address _____

Phone _____ Email _____

Website _____

Preferred methods of communication (texting, calling, e-mail)

#1 _____ #2 _____

Preferred method of payment (we recommend direct deposit which is the last page of this form.) If by check, to whom should we make it out? Is the address the same as above?

Please list non-produce items you would like to sell at the FCF, along with anticipated timing (which months of year). For produce, please fill out the grid on the last page instead.

Each retail display unit will be assessed a \$12*/month leasing fee.

Please indicate below the number of store retail display units requested, subject to availability:

_____ Non-refrigerated produce (approximately 3' x 3')

_____ Non-refrigerated non-produce (approximately 1' x 3' of shelving)

_____ Refrigerated produce (approximately 2' x 2')

_____ Refrigerated dairy (approximately 2' x 2')

_____ Refrigerated meat (approximately 2' x 2')

_____ Freezer (approximately 2' x 2')

* [Each retail display unit will be assessed a \$12/month leasing fee, which could vary based on the amount of shelf space you need and where that space is]

A security deposit is necessary for all leases. Security deposits will consist of one-month lease amount and is to be paid at the time of first month payment.

Example: Producer requests two (2) Non-refrigerated produce 3' x 3' sections, producer's lease would be \$24* per month, with the first month being \$48*. The additional \$24* on the first month will be the security deposit and the FCF retains that until the end of the producers lease with FCF.

* [Each retail display unit will be assessed a \$12/month leasing fee, which could vary based on the amount of shelf space you take and where that space is]

Producer information (please answer those that apply and put N/A if not applicable):

1. What is your story? Please tell us about yourself and your business. When did you start, what is your vision for the next 5 years, what initiatives have you planned? What is your growth plan (other products you see yourself growing/making in the future)?

a. What is the acreage of your farm, if applicable? _____

b. What is the acreage under production? _____

2. Where else do you sell your products currently? (List markets, stores)

3. PRODUCE: What best describes your growing practices. Check applicable boxes:

- | | |
|---|---|
| <input type="checkbox"/> Certified Organic | If Certified Organic, please attach a copy of your certification. |
| <input type="checkbox"/> All Natural | Not certified organic, but using only OMRI approved inputs. |
| <input type="checkbox"/> IPM | Use Integrated Pest Management Practices, may use chemical fertilizers/pesticides/herbicides. |
| <input type="checkbox"/> Hoop Houses | Or other unique growing methods _____ |
| <input type="checkbox"/> Non-GMO | Not using GMO products in our goods, feed or seed stock. |

4. Do you use other growing methods that you would like us to understand? If you use any chemicals on your produce, please tell us here. **Our customers want to know the growing practices of products in our market. We need to be able to answer as if you were here in the market with us.**

5. MEAT: If you grow animals for meat, please give us a complete description of your growing practices. Please continue on a separate page if you sell multiple types of animals.

Please include:

- a. Feed policies
- b. Feed products
- c. Pasturing habits of your animals
- d. Antibiotic/hormone usage
- e. How many animals do you have?

Your meat must be processed in a USDA-inspected facility.

6. EGGS: Please provide information on:

- a. What you feed your chickens? (contains soy, GMO use, etc.)
- b. Any pertinent information about the breeds?
- c. How they are pastured? (barns, hoop houses, pastures, chicken tractors)
- d. What do you want the customer to know about YOUR eggs?
- e. Approximately how many chickens do you have? _____
- f. Are your eggs processed in a facility licensed by MDARD? _____ YES _____ NO
- g. If "f" is YES, please attach a copy of your license to the application. If "f" is NO, please describe how you package your eggs (in home kitchen, barn room, etc.)

7. PREPARED FOODS:

- a. Where do you make your products? _____
- b. Where do you source your ingredients? _____
- c. Do you prepare in a licensed kitchen? _____ YES _____ NO
- d. If you prepare in a licensed kitchen, please attach a copy of the license.

8. All producers must comply with local, state, and federal requirements regarding the production and sale of their products. See the **Producer Guidelines** for a list of the most common permits and licenses required of market producers. Attach copies of all licenses that apply.

9. FARMacy Community Farmstop (FCF) is not responsible for any loss or damage incurred by producers. It is preferred that producers carry general liability insurance, but it is the responsibility of each producer to insure themselves to the level they feel is appropriate, and indicate their coverage below:

_____ General liability coverage of \$_____ (please provide proof of insurance)

_____ No general liability coverage

I have read and understand the FARMacy Community Farmstop (FCF) Producer Guidelines and agree to comply with all FCF requirements. All information in this application is complete and accurate. I recognize that the goal of FCF is to help me sell my products and understand that this effort to grow the local food system will require flexibility and cooperation from everyone involved.

Signed _____ Date _____

It is at the discretion of Victory Gardens International, or its subsidiary FARMacy Community Farmstop (FCF), to continue the business relationship between producer and the FCF. Termination of lease can be made by FCF, at any time and for any reason. The FCF reserves the right to keep any security deposits paid for by the producer if producer is late or defaults on leasing payments. The producer and FCF will act in good faith by providing reasonable and adequate time to alter or terminate leasing agreements. Producer will allow adequate time for any discrepancies to be amended.

I understand the above statement.

Signed _____ Date _____

VARIETIES: This is not a complete list, add your own if not listed		YEAR _____																
		JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER					
Require Cooler/ Refrigeration	Lettuce																	
	Other Greens																	
	Carrots																	
	Beets																	
	Turnips																	
	Asparagus																	
	Broccoli																	
	Cauliflower																	
	Cabbage																	
	Raspberries																	
	Fruit																	
	Herbs																	
	Other																	
Do NOT Require Cooler or Refrigeration	Squash, Winter																	
	Squash, Summer																	
	Potatoes																	
	Tomatoes																	
	Peppers																	
	Corn																	
	Apples																	
	Pears																	
	Blueberries																	
	Peaches																	
	Blackberries																	
	Strawberries																	
	Other																	

Anticipated PRODUCE Plan (feel free to add more items!)

We realize Mother Nature may have a lot to say on this topic, but for planning purposes, it would be helpful if you could indicate with a check the items you anticipate selling at the FCF.

This form can be filled out if you are approved as an FCF producer. Don't fill it out unless this has been confirmed and you want direct deposit.

FARMacy Community Farmstop Direct Deposit Authorization-
Crawford Rd. Rock Hill, SC

I (we) hereby authorize FARMacy Community Farmstop, hereinafter called "COMPANY", to initiate credit entries and, if necessary, debit correction and adjustment entries to my (our) account at the financial institution listed below, hereinafter called DEPOSITORY. I (we) acknowledge that the origination of ACH transactions to my (our) account must comply with the provisions of U.S. laws and regulations.

Bank Name _____

Routing &

Transit Number _____ Account Number _____

Account Type: Checking/Draft

Savings/Share

This authorization is to remain in full force and effect until COMPANY has received written notification from the signer(s) below of its termination in such a time and manner as to afford COMPANY and DEPOSITORY a reasonable time to act upon it.

Business Name (Please Print) _____

Name on Account (Please Print) _____

Date _____ Signature(s) _____

Please attach a voided check to this form, otherwise you
will continue to receive checks.

Note: Written credit authorization must provide that the receiver may revoke the authorization only by notifying the originator in the manner specified in the authorization.